

PCS to Spain checklist

<https://nextbaseguide.com/guides/pcs-to-spain/>

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When you have orders

- ☐ Contact the transportation office at your current installation as soon as you have orders. That office helps with entitlements, the household-goods shipment, and problems with the moving company. Military OneSource (<https://www.militaryonesource.mil/moving-pcs/living-oconus/a-service-family-checklist-for-moving-oconus/>).
- ☐ Book and track the shipment in the Defense Personal Property System (<https://www.militaryonesource.mil/moving-pcs/moving-personal-property/>).
- ☐ Ask that office what your weight allowance is. Military OneSource (<https://www.militaryonesource.mil/moving-pcs/living-oconus/a-service-family-checklist-for-moving-oconus/>).
- ☐ If family is coming, ask for command sponsorship. It is not guaranteed. If it is approved, your orders say dependents are authorized. Military OneSource (<https://www.militaryonesource.mil/benefits/obtaining-command-sponsorship-before-oconus-move/>).
- ☐ A unit sponsor is not command sponsorship. Ask the gaining unit for a sponsor. Military OneSource (<https://www.militaryonesource.mil/moving-pcs/living-oconus/a-service-family-checklist-for-moving-oconus/>).

Driving

- ☐ People assigned to Spain on PCS orders need a Spanish driver's license to drive or to register a car. Bring a valid state or foreign license. Naval Station Rota (<https://installations.militaryonesource.mil/military-installation/naval-station-rota/transportation/motor-vehicles>).
- ☐ Dependents under 18 cannot get a Spanish driver's license. They may drive a microcar or a moped of 50 cc or less.
- ☐ Until the Spanish license is ready, an official Spanish translation of a valid state license is valid for 60 days. An international driver's license also covers that wait.

A car

- ☐ People on PCS orders may import one car that was not made in Spain, free of Spanish duty. It has to arrive within six months of your arrival. Naval Station Rota (<https://installations.militaryonesource.mil/military-installation/naval-station-rota/transportation/motor-vehicles>).

Allowances

- ☐ Contact the gaining housing office for housing options, and for Overseas Housing Allowance if installation housing is not available. Military OneSource (<https://www.militaryonesource.mil/moving-pcs/living-oconus/a-service-family-checklist-for-moving-oconus/>).
- ☐ Overseas Housing Allowance is paid toward rent, utilities and recurring maintenance, and move-in costs for privately leased housing. Apply with DD Form 2367 and a copy of the lease. DTMO (<https://www.travel.dod.mil/Allowances/Overseas-Housing-Allowance/>).
- ☐ Look up the rate for your locality. A rate for another locality does not apply. DTMO OHA Rate Lookup (<https://www.travel.dod.mil/Allowances/Overseas-Housing-Allowance/OHA-Rate-Lookup/>).
- ☐ Overseas COLA offsets higher prices of non-housing goods and services. It is not a fixed amount. Do not build a budget that depends on it. DTMO (<https://www.travel.dod.mil/Allowances/Overseas-Cost-of-Living-Allowance/>).

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